

CONSTITUTION
Nassau County Beekeepers Association
(Reviewed & Adopted January 23rd, 2023)

ARTICLE I: NAME

The Association shall be known as: Nassau County Beekeepers Association, Inc., a Non- Profit Corporation. Address. 27095 Swearingen Road, Hilliard Fl. 32046

ARTICLE II: PURPOSE AND FUNCTION

1. The purpose and promotion of practical beekeeping methods, to act as an educational resource in the development and promotion of beekeeping and its methods in the public and the community.
2. To engage in all lawful/ethical purposes pertaining to the maintenance and preservation of Honey bees within Nassau County and surrounding areas.

ARTICLE III: DUES

1. The annual dues for membership in this association are twenty dollars (\$20) / individual or thirty five (\$35)/family. Membership fees paid to the association are to be paid to and recorded by the Treasurer. This shall be adjusted by vote of the membership when deemed necessary. This sum will cover membership for one year. Payment of annual dues constitutes one vote (individual) or two votes (family).
2. The membership year shall be January 1st to December 31st of each year.
3. If dues are not paid within thirty (30) days of notification, the member shall be placed on the inactive list and will lose their vote until dues are paid.

ARTICLE IV: EXECUTIVE COMMITTEE

1. The elected officers of the Association shall constitute an Executive Committee.
2. The Executive Committee Meetings will be held no less than quarterly or as often as necessary, as deemed by the President.

ARTICLE V: OFFICERS/DUTIES

1. The officers of the Association shall be a President, Vice-President, Secretary, Treasurer and Membership Coordinator.
2. The duties of the officers shall be in accordance with common practice and standards. The term of the office shall be for one year from January 1st to December 31st.
3. Elections will be held in December of each year. New officers begin their duties in January of the following year.
4. A Designated Agent will be appointed each year, in accordance with the Florida Non-Profit directions, who will accept service of process for the corporation.

ARTICLE VI: MEETINGS

SECTION 1.

1. Meetings shall be held on the forth Monday of each month at 7:00 pm. In the case of a facility scheduling or holiday conflict, the Executive Committee may change the day and time as they deem appropriate. Notice to the members will be given in as timely a manner as possible.
2. Officers of the Association shall constitute a committee to select subjects for discussion and are to arrange for speakers, arrange programs for the meeting, publicize all arrangements, made for the instruction and entertainment of the members and are empowered to appoint committees to assist them in the carrying out of plans along those lines.

SECTION 2.

1. Special meetings of the Association may be called at the request of the President, instructing the Secretary to issue this call.
2. Calls for special meetings shall state the place and time of the meeting and briefly state the purpose for which the meeting is called. No other subjects other than those stated shall be taken up at said meeting.
3. All members of the Association shall be notified no less then two weeks prior to the date set for the special meeting.

ARTICLE VII: FINANCES

SECTION 1.

1. All money or property of any kind which may be acquired by this Association, shall be under the control and direction of the President, who shall require an adequate system of collection and dispersing of funds.
2. Ordinary operating expenses for expendable items, i.e. clerical or other monthly needs, may be purchased by any Executive Committee member, provided no single item exceeds fifty dollars (\$50) in cost. A receipt for any discretionary purchase must be given to the Treasurer.
3. Any request for funds for non-operating expenses, less than one hundred dollars (\$100) must be approved by the Executive Committee.
4. Requests for funds exceeding one hundred dollars (\$100) must be approved by a Quorum of paid Association members (present at time of the vote) and approved by the Executive Committee. All checks written from the Association will be signed by the Treasurer and one (1) other officer.
5. The Treasurer shall make all deposits and withdrawals in a mutually agreed upon local bank. The President may make such changes in the conduct of the Association's finances as may be needed with the approval of the membership.

SECTION 2.

Dissolution of the Association will require all assets be sold, bank account be closed and all funds be donated to the UF/ IFAS Honey Bee research and Extension Laboratory in Gainesville, FL.

ARTICLE VIII: MEETINGS

SECTION 1.

The meetings of the Association may be conducted in the following order, but may change in accordance with Association needs.

1. Call to order
2. Welcome new members and guests

3. Brief statement from President
4. Guest speaker's presentation
5. Secretary report & Approval of last meeting minutes. The secretary may either read the minutes at the meeting or send the minutes out via e-mail to all members prior to the meeting.
6. Secretary to present the latest Executive Committee Report for approval. (Only needed when the Executive Committee meets).
7. Treasurers report. (Should include current balance of accounts, deposits and expenses from previous month).
8. Reports of standing committees; i.e. 4-H, Apiary, Mentor
9. Old Business
10. New Business
11. Miscellaneous business
12. Discussion
13. Adjournment

SECTION 2.

1. All meetings shall be conducted according to the "Roberts Rules of Order".
2. One-third of the current paid membership present, will constitute a Quorum for any voting during a regular meeting.

ARTICLE IX: NOMINATIONS

1. Nominations will be taken from the members, no less than ninety (90) days prior to the election of officers in December.
2. Further nominations may be made from the floor at the time of elections.
3. Election shall be by ballot. A majority of votes being cast by current members are required to elect an individual to a post. Where-upon only one name is posed for a position, ballots will not be necessary, just a hand vote of approval is needed.

ARTILE X: AMENDMENTS TO THE CONSTITUTION

This constitution may be amended by a two-thirds vote of the members present at any meeting or any special meeting called for that purpose, provided thirty days (30) prior written notice of amendments have been presented to each member.

JANUARY 2023